### Acceptance Standard for Documents Required in Application for Residence Authorization

#### 1. Certificate of marital relation

[Note: The original document should be exhibited for authentication if a copy is submitted.] For all applications for Residence Authorization and renewal of the Authorization on the basis of spouse reunion, an <u>official certificate of marital relation (see table below) and a declaration Remark 1,2 of the interested person and his/her spouse (claiming to be maintaining marital relation and cohabiting)</u> should be submitted.

Application	Place of Issue	Requirement
	Macao SAR	Certificate of latest Macao marriage registration issued within 3 months
	Mainland China	<ul> <li>(1) Applications by holders of a Permit for Travelling to Hong Kong and Macao:         Original marriage certificate or notarial marriage certificate (issued within 6 months Remark 6)     </li> <li>(2) Other applications:         Notarial marriage certificate issued within 6 months Remark 6     </li> </ul>
	Hong Kong SAR	Original marriage certificate or true copy of marriage certificate (issued within 6 months Remark 6) archived at the office of the Registrar in Hong Kong
Residence	Region of Taiwan	Original marriage certificate + household registry transcript / household register of the Region of Taiwan (bearing the marriage registration) issued within 6 months Remark 6
Authorization	(1) In cases where the local marriage rethe same as that in Macao (e.g. And Certificate of latest marriage registration authorities within 6 months Redigions (by the Consulate located there Remark 3, authentication) (by an embassy of original country Remark 3, 4, 6) (2) In other cases:  Original marriage certificate substanting authentication (by the Chinese emplocated there Remark 3, 4, 6) or 'consulated there Remark 3, 4, 6) or 'consulated there Remark 3, 4, 6)  See Remark 5 for the 'diplomation' consular authentication' procedure for the consular authentication' procedure fo	(2) In other cases: Original marriage certificate subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country
Renewal of Residence Authorization	Macao SAR	Certificate of latest Macao marriage registration issued within 3 months

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Type of Application	Place of Issue	Requirement
Renewal of Residence Authorization	Other Regions	<ul> <li>(1) In cases where the local marriage registration system is the same as that in Macao (e.g. Angoraetc.): <ul> <li>A. Certificate of latest marriage registration issued by the authorities within 6 months Remark 6, subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country Remark 3, 4, 6)</li> <li>B. If the interested person cannot present the above certificate, request to submit a substitute can be granted according to the circumstances – declarations of the interested person, the spouse and 2 testifiers (attesting that the two are maintaining marital relation and cohabiting)</li> </ul> </li> <li>(2) In cases where the local marriage registration system is not the same as that in Macao: <ul> <li>Declaration of the interested person, the spouse and 2 testifiers (attesting that the two are maintaining marital relation and cohabiting)</li> </ul> </li> </ul>

#### 2. Certificate of de facto marital relation

[Note: The original document should be exhibited for authentication if a copy is submitted.] For all applications for Residence Authorization and renewal of the Authorization on the basis of de facto marital relation, an <u>official certificate of no marriage, divorce or death certificate of spouse (see table below) and 2 testifiers attesting that the de facto marital relation between the interested person and his/her partner has been <u>maintained for at least two years</u> should be submitted.</u>

Application	Category	Requirement
Residence Authorization	Certificate of de facto Marital Relation (in accordance with Article 1472 of the Civil Code)	<ul> <li>(1) Declaration of the interested person, the de facto marriage partner and two testifiers Remark 1,2 (attesting that the interested person and his/her partner have been cohabiting voluntarily like husband and wife for at least two years)</li> <li>(2) "Certificate of no marriage" issued within 6 months Remark by the competent authorities of the place of origin (or issued within 3 months in Macao) if both parties have never been married; 'diplomatic authentication' (by the Chinese embassy or consulate located there Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country Remark 3, 4, 6) is required if the certificate is issued in a place other than Mainland China, the Macao SAR, the Hong Kong SAR and the Region of Taiwan</li> </ul>

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Type of Application	Place of Issue	Requirement
Residence Authorization	Certificate of de facto Marital Relation (in accordance with Article 1472 of the Civil Code)	<ul> <li>(3) Certificate of marriage dissolution if any party had married before:  A. Issued in the Macao SAR: Certificate of marriage registration bearing the marriage dissolution record (issued within 3 months)  B. Issued in the Hong Kong SAR: Divorce certificate (affixed with a confirmation stamp of the competent authorities of Hong Kong within 6 months Remark 6)  C. Issued in the Region of Taiwan: Original divorce certificate + household registry transcript / household register of the Region of Taiwan bearing the divorce record (issued within 6 months Remark 6)  D. Issued in Mainland China: Notarial divorce certificate (issued within 6 months Remark 6)  E. Issued in other places: Certificate is subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there and issued within 6 months Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country and issued within 6 months Remark 3, 4, 6)</li> <li>(4) Death certificate of the original spouse if any party is a widow / widower (see the requirements for death certificate for details)</li> <li>See Remark 5 for the 'diplomatic authentication' or 'consular authentication' procedure for certificates issued by the Philippine authorities.</li> </ul>
Renewal of Residence Authorization	Certificate of de facto Marital Relation (in accordance with Article 1472 of the Civil Code)	Declaration of the interested person, the de facto marriage partner and two testifiers Remark 1,2 (attesting that the interested person and his/her partner have been cohabiting voluntarily like husband and wife for at least two years

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### 3. Birth / adoption / death certificate and certificate of no criminal record [Note: The original document should be exhibited for authentication if a copy is submitted.]

Type of Certificate	Place of Issue	Requirement
	Macao SAR	Certificate of birth registration / adoption / death issued by the Macao Civil Affairs Registry (within 3 months)
	Mainland China	<ul> <li>(1) Applications by holders of a Permit for Travelling to Hong Kong and Macao:         Birth medical certificate / adoption certificate or notarial birth / adoption / death certificate issued by the competent authorities of Mainland China (within 6 months Remark 6)</li> <li>(2) Other applications:         Notarial birth / adoption / death certificate issued by the competent authorities of Mainland China (within 6 months Remark 6)</li> </ul>
Birth / Adoption /	Hong Kong SAR	Certificate of birth registration / adoption / death issued by the competent authorities of Hong Kong (within 6 months Remark 6)
Death Certificate	Region of Taiwan	Original birth / adoption / death certificate + household registry transcript / household register of the Region of Taiwan bearing the birth / adoption / death record (issued within 6 months Remark 6)
	Others	Birth / adoption / death certificate issued by the competent authorities of the country is subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there and issued within 6 months Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country and issued within 6 months Remark 3, 4, 6)
		See <b>Remark 5</b> for the 'diplomatic authentication' or 'consular authentication' procedure for certificates issued by the Philippine authorities.
	Macao SAR	Certificate of Criminal Record issued by the Macao Identification Services Bureau (within 3 months)
Certificate of Criminal Record Issued in Latest Place of Domicile	Mainland China	Notarial Certificate of Criminal Record issued by the competent authorities of Mainland China. The certificate acceptance standard differs according to the application type:  (1) Application for Residence Authorization by holders of a Permit for Travelling to Hong Kong and Macao: date of issue and last date of criminal record should be within 6 months Remark 6)  (2) Other applications: issued within 6 months

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Type of Certificate	Place of Issue	Requirement
	Hong Kong SAR	Certificate of No Criminal Conviction issued by the Hong Kong Police Headquarters (within 6 months Remark 6)
	Region of Taiwan	Police Criminal Record Certificate issued by the Police of the Region of Taiwan (within 6 months Remark 6)
	Vietnam	Judicial Record Card No.2 issued by the competent authorities of Vietnam is subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there and issued within 6 months Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country and issued within 6 months Remark 3, 4, 6)
Certificate of Criminal Record issued in Latest Place of Domicile	Italy	National Certificate of Criminal Record issued according to Article 24 of D.P.R. 313/2002 by the competent authorities of Italy is subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there and issued within 6 months Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country and issued within 6 months Remark 3, 4, 6)
Domicile	Australia	National Police Certificate issued by the competent authorities of Australia based on a search of the person's name and fingerprints is subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there and issued within 6 months Remark 3, 4, 6) or 'consular authentication' (by an embassy or consulate of the original country and issued within 6 months Remark 3, 4, 6)
	Others	National certificate of criminal record issued by the competent authorities of the country is subject to 'diplomatic authentication' (Remark 3, 4, 6 by the Chinese embassy or consulate located there and issued within 6 months) or 'consular authentication' (Remark 3, 4, 6 by an embassy or consulate of the original country and issued within 6 months)  See Remark 5 for the 'diplomatic authentication' or 'consular authentication' procedure for certificates issued by the Philippine authorities.

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#### [Remarks:

- 1. The signature of the interested person, the spouse (or de facto marriage partner) and the two witnesses on the declaration listed in Tables 1 and 2 serving as proof of (maintaining) marriage or de facto marital relation should be authenticated by the local competent authorities or the competent authorities of another country/region. Otherwise, the above persons are required to come <u>in person</u>, sign the declaration in front of the staff of the Residence and Stay Affairs Department and present the original of their identification document for authentication;
- The template of 'Declaration of Conjugal Relation / De Facto Marital Relation' will be provided by the service unit, or it can be downloaded from the Public Security Police Forces website;
- 3. In accordance with international practice, the above foreign documents (not including the documents of Mainland China, the Hong Kong SAR and the Region of Taiwan) are subject to 'diplomatic authentication' (by the Chinese embassy located there and issued within 6 months) or 'consular authentication' (by an embassy or consulate of the original country and issued within 6 months) in order to ensure their authenticity. However, such authentication is not applicable in the following situations:
  - i. The document comes with the Apostille authentication concluded by the Hague Convention (the Apostille certificate should be issued within 6 months. For details, please see the Hague Convention Abolishing the Requirement for Legalization for Foreign Public Documents, 5 October 1961 at the website: http://www.hcch.net);
  - ii. The document is issued by a country which has certification-free agreement with Macao (e.g. according to the legal and judicial assistance agreement with Portugal, East Timor and Cape Verde, documents and translations issued or certified by the court or competent authorities of these three countries require no authentication as long as they are affixed with an official stamp).
- 4. Certificates submitted to the service unit are subject to <u>Apostille authentication</u> concluded by the <u>Hague Convention</u>, 'diplomatic authentication' or 'consular authentication':
  - If the authentication is not made in the official languages of Macao (Chinese or Portuguese) or English, it should be translated into any of these three languages;
  - ii. Besides the original text of the certificate, translations made by the translators whose professional qualification is certified by a local official organization are also subject to 'diplomatic authentication' (by the Chinese embassy or consulate located there and issued within 6 months) or 'consular authentication' (by an embassy or consulate of the original country and issued within 6 months). However, translations made by the Chinese embassy or consulate located there require no 'diplomatic authentication';
  - iii. Translators of documents translated in Macao are required to attest under oath at a Public Notary Office that the translation is true to the original (within 3 months from the date of notarization).
- 5. The current procedure of 'diplomatic authentication' or 'consular authentication' of certificates issued by the Philippine authorities is as follows:

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- i. The certificate is verified by the competent body of the department issuing the document;
- ii. A consular official of the Ministry of Foreign Affairs of the Philippines issues an Authentication Certificate to certify that the document is truly issued by the competent authorities of the country according to the law;
- iii. The Consulate General of the Republic of the Philippines in Macao or the Chinese embassy or consulate in the Philippines issues a document certifying the authenticity and legality of the signature of the above consular official.
- 6. The requirement that foreign documents are accepted only if they are issued or authenticated within 6 months is stipulated in Article 28 of Decree No. 5/98/M.